CONSULTING
TRAINING
SUPPORT
DEVELOPMENT

The support expands into various areas and across a different jobs, however if a computer is involved then we have the skills necessary to help you get the job done.

Need a new spreadsheet to calculate your project plan? Create a document in Word? Need to create an advertisement, do some publishing, create a specials page, update your web site, produce product catalogues? Or keep track of stock, prepare financial reports, general analysis documentation, change management plans and general templates. Or simply general data entry. Anything else you would use a computer using Microsoft.

LABOR COST
Hourly service

Support and assistance can either be onsite or online. There are three levels of skilled labor, Level1, Level2, Level3 respectively to the competency levels required for the job. These levels vary in price, but they all work as one team supporting each other.

Get extra help when required, you can get instant support on an hourly basis. A person that uses a computer and crunches information for you. A person to help you with your tasks and projects.

Bundle	Lv1	Lv2	Lv3
10h	$700	$800	$900
50h	$3200	$3700	$4000
100h	$5700	$6500	$7500

Informedia Pty Ltd
5/ 20 Scarborough St., Southport
Qld 4215 AUSTRALIA
Ph: +614 1424 3454
info@informedia.com.au
www.informedia.com.au

iMBOX Service

...simplifying I.T.

Lists

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Records Keeping

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Graphics

Tracking

Information

Typing

MsOffice

DATA COMMUNICATION

Typing, data entry, general computer use, Microsoft Office power users available at your fingertip. Administrative functions that require the use of a computer can be outsources on a hourly basis either by a person coming to your office or online with a person using your computer remotely. A service designed specifically to relieve pressure when it mounts. Imagine having an experienced computer user available any time for an hour to help you get your work done. Simply purchase bulk support hours and used them as required.